TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

**Date**: **October 8th, 2019**

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00p.m. in the Town Hall with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O’Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson and Constable Louis Hamel. Road Superintendent Al Goodness, and six people from the public were also in attendance.

**Approval of minutes from September 9th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O’Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

 Set date for next board meeting

Act to revoke Kellnhofer’s conditional use permit

Review correspondence

New business:

Old business:

 Public input

 Adjourn

Motion was made by O’Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O’Donnell made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Schmidt and motion carried. Total disbursements for the month of September were $21,780.81.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of September 30th, 2019, is $371,297.01. A motion was made by O’Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

**Kellnhofer’s Conditional Use Permit:** Dan and Sandra appeared in person. Dan petitioned the Town Board to give him 90 days to clean up his yard. The Board agreed to give him until December 31st, 2019, to become in compliance with the Town’s Junk Vehicle Ordinance. The Town is ready to pursue legal action if the Kellnhofer’s fail to meet the deadline.

**Correspondence:** We received a copy of a sanitation permit application for Chad Baumgart from Wood County Planning and Zoning.

A fire call was reviewed. The call was to Priscilla Smith’s for a chemical smell. The Board decided to bill Priscilla $50.00 as allowed by the Fire Call billing ordinance.

We received an acknowledgment that we have adopted the Wisconsin Municipal Records Schedule. We can now proceed with passing a record retention ordinance.

The 90/10 application due date is December 6th, 2019. If awarded we have up to six years to use it.

**New Business:** The question was raised if there could be a speed limit sign posted on Wilhorn Road from County Highway G to Kimball. The Town will post 45mph speed limit signs.

C. Oleson is having issues with his neighbor’s dog. Constable will refer him to Wood County Sheriff’s department if he receives more calls in the future.

**Old Business:** There was none.

**Public input:** There were two questions regarding roads. The first was wondering if the Lynn Hill Road reconstruction is still on the schedule for next year. The answer is yes. The other question was asking if Wysocki’s were going to donate anything towards the reconstruction of Nessa Lane when the time comes. The Board does not believe Wysocki’s will be donating anything towards that project.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, November 12th, 2019, immediately following the Special Town Meeting of the Electors. The meeting will be conducted at the Town Hall.

**Adjourn:** Schmidt made a motion to adjourn the meeting at 6:41p.m. and O’Donnell seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk