TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

**Date**: **September 9th, 2019**

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:05p.m. in the Town Hall.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O’Donnell, Treasurer Kathy Reese, and Clerk Michelle Sorenson. Road Superintendent Al Goodness, and three people from the public were also in attendance.

**Approval of minutes from August 13th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O’Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

 Set date for next board meeting

Set date for budget prep meeting

Review correspondence

New business:

Old business:

 Public input

 Adjourn

Motion was made by O’Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O’Donnell made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Schmidt and motion carried. Total disbursements for the month of August were $42,343.15.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of August 31st, 2019, is $392,142.23. A motion was made by O’Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

**Correspondence:** Received a certified survey map for Mike & Anna Schraeder. It shows the house with two acres. This meets our minimum acreage requirement. O’Donnell made a motion to approve the certified survey map and Schmidt seconded. Motion carried.

**New Business:** Chairman found out we can submit two TRIP grant applications. O’Donnell moved that we complete an application for Nessa Lane as well as one for Plank Hill Lane and Schmidt seconded it. All were in favor and the motion passed. It was noted that at the next WTA meeting the TRIP committee will be elected. The deadline for the TRIP grant applications is October 31st, 2019.

**Old Business:** The Town’s attorney advised us to revoke Dan and Sandra Kellnhofer’s conditional use permit. This will be done at the October meeting. After that is accomplished, the Town will be following up with legal action against the Kellnhofers for their continued violation of the Junk Vehicle Ordinance.

American Asphalt wants to start work on Wilhorn Road on Wednesday and they should take approximately 1 week to complete the job.

**Public input:** The question was asked if anyone knows if Jim Eggers place is abandoned. The Board has no information on that.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, October 8th, 2019, at 6p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O’Donnell made a motion to adjourn the meeting at 6:45p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk