TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

**Date: September 8th, 2020**

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisor Tim Schmidt, Clerk Michelle Sorenson, Treasurer Kathy Reese, Highway Superintendent Allen Goodness. Absent was Supervisor Jeff O’Donnell.

**Approval of minutes from August 10th Board Meeting:** Clerk presented the minutes from the August Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by Moody to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk’s monthly reports

 Set date for next month’s board meetings

Review correspondence

New business:

Old business:

Public input

 Adjourn

Motion was made by Schmidt and seconded by Moody to approve the agenda. Motion carried.

**Bills:** Schmidt made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Moody and the motion carried. Total disbursements for the month of August were $18,857.97 with total revenues being $65,761.11.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of August 31st, 2020, is $287,687.72. A motion was made by Schmidt and seconded by Moody to accept the financial reports as presented. Motion carried.

**Correspondence:** Clerk received a **certified survey map**. The land appears to be land locked. Moody will call Wood County Planning and Zoning to get more information on this parcel.

WISLR came and is ready to mail back. Clerk will mail.

NCWRPC is offering to help with updating comprehensive plans.

**New Business Cont:** Al would like to see the Town purchase another new patrol truck. A new patrol truck runs roughly $160,000 and we still owe approximately $50,000 on the tractor. This is bad timing as we still have to pay for Lynn Hill Road reconstruction.

**Old Business:** There was none.

**Public input:** There was none.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, October 13th, 2020, at 6 p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** Schmidt made a motion to adjourn the meeting at 7:24 p.m. and Moody seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk