TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

Date: **August 13th, 2018**

**Call to Order:** Chairman Randy Moody opened the Town Board Meeting at 6:00p.m. in the Town Hall with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, on the Town Hall door, on the Town website and in the Daily Tribune) to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O’Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, Constable Louis Hamel. Road superintendent Allen Goodness along with a couple members of the public were also in attendance.

**Approval of minutes from July 9th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. Clerk will change the name under Correspondence from Roger Griffith to Roger Griffin. Otherwise the minutes looked accurate and acceptable. Motion was made by O’Donnell and seconded by Schmidt to accept the minutes with that one correction. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

Act on Town Transportation Resolution

Review signing requirements for ATV/UTV routes

Set date for September board meeting

Review correspondence

Old Business:

 East end of Grunewald Lane

 Public input

 Adjourn

Motion was made by O’Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O’Donnell made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Schmidt and motion carried. Total disbursements for the month of July were $34,407.94.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of July 31st, 2018, is $255,857.56. Motion was made by O’Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

**Town Transportation Resolution:** Clerk presented Town Transportation Resolution 2018-2. Clerk copied the resolution from the one Wisconsin Town’s Association provided. The Board signed said resolution and clerk will post and mail to our representatives.

**ATV/UTV Route Signing:** ATV group should have enough signs for whatever the Town needs done. ATV group will have volunteers’ erect signs at the boundaries of the entrances to the Town. They should be able to have it done within a month’s time.

**Correspondence:** Clerk received a sanitation permit for Linda Goodwin on Kimball Avenue. And paperwork was received showing that a Ho-Chunk Nation parcel was becoming part of the reservation.

**Old Business:** Culverts are in on Creamery Road. The extra culvert was decided against. Instead, ditching has started from Ron Arendt’s property back to the bridge. The spoils are just being dumped on Ron’s property so there will be no cost for trucking.

Al will wheel off Grunewald Lane so we have a length of the road. Topic was tabled until next meeting.

**Public input:** The Chief Elections Inspector requested we add an additional window air conditioning unit. One with 12,000 BTUs should be big enough to cool the Town Hall by itself. Discussion of the air conditioning unit will be added to next month’s agenda.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Monday September 11th, 2018, at 6:00p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O’Donnell made a motion to adjourn the meeting at 7:16p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk