TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

Date: **June 12th, 2018**

**Call to Order:** Chairman Randy Moody opened the Town Board Meeting at 6:30p.m. in the Town Hall with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, on the Town Hall door, on the Town website and in the Daily Tribune) to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisor Tim Schmidt, Clerk Michelle Sorenson and Constable Louis Hamel. Road superintendent Allen Goodness along with a few members of the public were also in attendance.

**Approval of minutes from May 14th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. Minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by Moody to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Petition by T. Schertz for exception to 2 acre parcel ordinance

Approve previous meetings minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

 Act on beer and liquor licenses

Act on Operator licenses

Act on cigarette licenses

Act on Certified Survey Map for D. Kreuser

Act on Certified Survey Map for M. Moore

Review fire calls

Discuss ditching and missing culverts on Creamery Road

Set date for July board meeting

Review correspondence

Old Business:

 Public input

 Adjourn

Motion was made by Schmidt and seconded by Moody to approve the agenda. Motion carried.

**Petition by Schertz:** Terry Schertz asked the Board to make an exception to the 2 acre minimum requirement for a parcel to be able to build a house on. Brian Wilhorn doesn’t want to sell that much land. Schertz and his wife would like to stay on Wilhorn Road if possible. The exception would have to come from the Variance Committee and there are no extenuating circumstances to warrant an exception. Schertz will approach Brian Wilhorn again before spending the money on the Variance Committee.

**Bills:** Schmidt made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Moody and motion carried. Total disbursements for the month of May were $26,740.80.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of May 31st, 2018, is $264,750.45. Motion was made by Schmidt and seconded by Moody to accept the financial reports. Motion carried.

**Act on Beer, Liquor, Operator, and Cigarette Licenses:** A list of all the licenses was presented by the Clerk. The beer and liquor license applications were properly noticed in the local paper. Schmidt made a motion to approve all licenses as listed by the Clerk. Moody seconded the motion, all were in favor and motion carried.

**Certified Survey Map D. Kreuser:** The map was a little difficult to decipher but the parcels all met the minimum requirement of 2 acres. Schmidt made a motion to accept and approve the Certified Survey Map for Diane Kreuser and Moody seconded. Motion passed.

**Certified Survey Map M. Moore:** This map was clearer and easier to interpret. All parcels again meet the 2 acre minimum required by the Town. Schmidt made a motion to accept and approve the Certified Survey Map for Margaret Moore. Moody seconded. Motion passed.

**Fire Call:** There was only one from the Nekoosa Fire Department. It was a lightning strike at a quarter mile passed CTH GG and CTH G. The ground was burning and the fire department used water and foam to extinguish.

**Ditching and Missing Culverts:** Ditching on Creamery Road will cost the Town between $1,700 and $2,000 depending on where the spoils are going. There are two driveways that need to have culverts installed. Those will be the property owners (Ron Arendt) responsibility to purchase and install. Chairman will talk to Bill Arendt about receiving the spoils from the ditching work.

**Correspondence:** Chairman received some IOH permits for Del Monte as well as a timber cutting permit for Kevin Jaborek.

**Old Business:** ATV Route Abuse: Several people have been monitoring the ATV routes and there was only one incident found. The tracks from the ATV at the site of the incident were followed and it is believed that the party responsible for the abuse is now known. The situation has improved since the last Town meeting.

**Public input:** There is a dead tree on the curve in the right of way of Wilhorn Road. Highway Superintendent Goodness would like to take the tree down some time this summer before school starts back up. The road would have to be closed temporarily for the project. Mike Savage or Richard Wilhorn may want the wood. Chairman will contact them.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday July 9th, 2018, at 6:00p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** Schmidt made a motion to adjourn the meeting at 7:34p.m. and Moody seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk