TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

Date: **October 9th, 2018**

**Call to Order:** Chairman Randy Moody opened the Town Board Meeting at 6:00p.m. in the Town Hall with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, on the Town Hall door, on the Town website and in the Wisconsin Rapids Tribune) to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O’Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson. Road superintendent Allen Goodness and his assistant John Dupuis, along with a couple members of the public were also in attendance.

**Approval of minutes from September 11th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O’Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

Set date for November board meeting

Review fire calls

Act on Certified Survey Map re: Dan Weis

Act on Certified Survey Map re: Karl Allworden

Draft Groundwater Resolution

Act on Groundwater Resolution

Discuss and act on a request for a holding tank by Fazio’s

Discuss and/or amend Holding Tank Ordinance

Review correspondence

Old Business:

 East end of Grunewald Lane

 Public input

 Adjourn

Motion was made by O’Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O’Donnell made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Schmidt and motion carried. Total disbursements for the month of September were $72,617.49. Disbursements were higher than average due to drafting a $50,000 CD.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of September 30th, 2018, is $267,871.28. Motion was made by O’Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

**Fire Calls:** There were two fire call reports received. Both calls involved downed power lines. There is no one to bill in both instances.

**Certified Survey Map re: Weis:** Paperwork for this Certified Survey Map was completed prior to our meeting as it was needed to allow for construction to begin. The maps were reviewed again. They meet the Town’s required two acre minimum. O’Donnell made a motion to officially approve the Certified Survey Map for Dan Weis. Schmidt seconded and the motion passed.

**Certified Survey Map re: Allworden:** The maps were reviewed by the Board. All parcels are in compliance with the Town’s two-acre minimum requirement. Schmidt moved to approve the Certified Survey Map for Karl Allworden and O’Donnell seconded. Motion carried.

**Groundwater Resolution:** Clerk had a copy of the emailed Ground Water Resolution. O’Donnell made a motion to pass the resolution and Schmidt seconded. All were in favor and the motion carried. The Board signed and dated the printed copy and the clerk will post. The Board would like to see a six-person Ground Water Committee formed. Dan Matthews, Gordon Gottbeheut, Bob Sorenson, and Pat Martinson agreed to be on the committee so far.

**Holding Tank re: Fazio:** Fazio’s original holding tank was never permitted but was being pumped out. Jeff Brewbaker from Wood County Planning and Zoning will more than likely be issuing Fazio’s a permit. The Board would like to see the holding tank meet State standards and be certified if possible. Moody will bring this up to Brewbaker and Fazio.

**Holding Tank Ordinance:** Research will be done and amending the ordinance will take place at next month’s meeting.

**Correspondence:** Supervisor O’Donnell received a workshop pamphlet on Highway Safety.

Clerk received a copy of a sanitary permit for Larry Cornelius.

Chairman received a Winter Maintenance Agreement from the County. States we will continue to get salt and sand from them.

Moody also received notice from the Ho-Chunk Nation that they are taking 1.88 acres for a health and wellness type of building. A cooperative agreement between the Town of Port Edwards and the Ho-Chunk Nation for the Lynn Hill Road project was also part of the correspondence received. Moody signed and will return the agreement.

Bids for the 1987 Bomford flail mower were opened. There was only one bid received. Roger Wilhorn bid $526.00 for the unit. Schmidt made a motion to accept the mower bid and O’Donnell seconded. Motion carried.

**New Business:** Moody brought up the fact that the Town could use more road base. Schmidt moved to approve the Town to get ten (10) loads of road base from the County. O’Donnell seconded the motion and it carried. Goodness will call the County to get on their schedule for delivery.

**Old Business:** None

**Public input:** The Village of Port Edwards plans to crack fill Port Road in the year 2020.

There has been more ATV/UTV activity on Batterman Road and Deere Lane. The Town will examine opening up the ATV/UTV routes for year-round use once the Town is signed for them.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, November 13th, 2018, immediately following the Public Hearing on the budget. The meeting will be conducted at the Town Hall.

**Adjourn:** Schmidt made a motion to adjourn the meeting at 7:44p.m. and O’Donnell seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk