

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

Date: December 10th, 2019

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson. Road Superintendent Al Goodness, and three people from the public were also in attendance.

Approval of minutes from November 12th Board Meeting: Clerk presented the minutes from the previous monthly Board Meeting. The minutes looked accurate and acceptable. Motion was made by O'Donnell and seconded by Schmidt to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meeting's minutes
- Approve payment of bills
- Treasurer and Clerk monthly financial reports
- Set date for next board meeting
- Review fire calls
- Discuss and hire new building inspector
- Act on SWCHS contract
- Act on Town of Remington boundary line agreement
- Review correspondence
- New business:
- Old business:
- Public input
- Adjourn

Motion was made by Schmidt and seconded by O'Donnell to approve the agenda. Motion carried.

Bills: Schmidt made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by O'Donnell and motion carried. Total disbursements for the month of November were \$57,764.49.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of November 30th, 2019, is \$343,561.77. A motion was made by O'Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

Fire Calls: One was for the accident on 173 where both parties involved are deceased and the other call was for a call to a gas leak at 947 County Road AA. The Board agreed to bill the gas leak call for \$50.00 as allowed by our Fire Call Ordinance.

Building Inspector: Dan Hansen was present to answer any questions. He has been doing building inspection type of work since 1999 and has worked with the Town before. His contract was reviewed. The only change that needs to be made is the addition of the collection of an additional 10% fee that comes back to the Town. Dan will make that addition. O'Donnell moved to hire Dan Hansen of Central Wisconsin Building Inspections LLC as the Town's building inspector. Schmidt seconded the motion. All were in favor and the motion carried.

SWCHS Contract: The South Wood County Humane Society contract was reviewed. It is similar to contracts of years past. O'Donnell made a motion to approve the Town's participation with the SWCHS and its contract and Schmidt seconded said motion. Motion carried.

Remington Boundary Line Agreement: The Remington boundary line agreement is the same as in years past. O'Donnell made a motion to approve the boundary line agreement with the Town of Remington and Schmidt seconded. All were in favor and the motion carried. The cost to the Town of Port Edwards for Remington maintaining a half mile of Range Line Road for one year is \$1314.00.

Correspondence: The clerk received several requests for operator licenses from Ho-Chunk Casino via email. The applications and certificates of server class completion were received for Richard Grube, Rachael Cook, Eugene Topping Jr, Mattea Twinn, and Promise Bakken. Schmidt made a motion to approve these operator licenses. O'Donnell seconded the motion and it carried.

Clerk also received a new certified survey map for Mark and Bethany Wolfe. They want their house to be separate from Bill Wolfe's business. The new map meets the Town's setback requirements and acreage minimums so Schmidt made a motion to approve the certified survey map. O'Donnell seconded and motion carried.

Douglas Wettstein contacted the clerk via email to request the garbage charge be removed on Louise Eglund's property. The Board will have to revisit the issue in October, 2020, as it is too late to have the garbage charge removed for this year.

New Business: TRIP grants were awarded to the Town for both Nessa Lane and Plank Hill Lane. We will have \$20,615.31 in grant funds for each road.

The Town is supposed to redo its comprehensive plan every ten years. The dates on the plan need to be checked but the ten year mark has got to be close.

Old Business: Dan and Sandra Kellnhofer have not returned the agreement that was mailed to them. They will be put on January's agenda to have their conditional use permit revoked and then the Town will follow up with legal prosecution as the Kellnhofer's are still not in compliance with the Town's Junk Vehicle Ordinance.

Public input: There was a comment made on a tree that is encroaching the road on Lynn Hill. The tree is hollow and the Town road crew has tried to push it over but could not reach it. It is believed to be on Roger Wilhorn's land. The Town is hoping to have it taken care of while the road is closed for reconstruction this coming summer.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, January 13th, 2020, at 6 p.m. The meeting will be conducted at the Town Hall. It was also noted that the Town of Port Edwards will be hosting the monthly Wisconsin Towns Association meeting for the month of January on Friday the 17th, 2020 at 7p.m.

Adjourn: O'Donnell made a motion to adjourn the meeting at 7:58 p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk