

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

Date: March 11th, 2019

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:00p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson. Road Superintendent Al Goodness and several people from the public were also in attendance.

Approval of minutes from February 11th Board Meeting: Clerk presented the minutes from the previous monthly Board Meeting. They looked accurate and acceptable. Motion was made by O'Donnell and seconded by Schmidt to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meeting's minutes
- Approve payment of bills
- Treasurer and Clerk monthly financial reports
- Act on resolution to borrow money for Lynn Hill Rd project
- Act on utility permit for 3854 Wilhorn Road
- Review fire call
- Approve additional costs for maintenance of Town website
- Revise Zoning Ordinance
- Set date for next board meeting
- Review correspondence
- New business
 - Mileage rate
 - Discuss internet view only privileges for Town bank accounts
- Old business
 - Review County's Privy permit
- Public input
- Adjourn

Motion was made by Schmidt and seconded by O'Donnell to approve the agenda. Motion carried.

Bills: Schmidt made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by O'Donnell and motion carried. Total disbursements for the month of February were \$441,239.04.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of February 28th, 2019, is \$419,214.00.

Motion was made by O'Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

Resolution: Clerk presented Resolution #19-1 to borrow money from Nekoosa Port Edwards State Bank in the amount of \$600,000 to cover costs incurred during the Lynn Hill Road reconstruction project. O'Donnell made a motion to accept and pass the resolution and Schmidt seconded. Motion carried.

Utility Permit: WE Energies submitted a utility permit application to the Clerk. It is to abandon the gas service at 3854 Wilhorn Road. O'Donnell made a motion to accept the application and Schmidt seconded. Motion carried and the Board signed said application. Clerk will return the application to WE Energies.

Fire Call: Nekoosa Fire Department was dispatched to a truck fire in the Township. After some discussion it was the decision of the Board to bill the truck owner \$500.00 as allowed by the Fire Call Ordinance.

Website Costs: Fees for the new website were reviewed. Everyone was in agreement that Martin Welter does a great job with maintaining our current website and believe he will continue to do such a job with our new website. The increase in costs is still minimal compared to what we would be paying other firms to maintain our website. Schmidt moved to stay with Martin Welter for our website needs and accept the increase in costs. O'Donnell seconded and motion carried.

Zoning Ordinance Revision: The Board discussed what revisions would need to be made to the Ordinance. It was determined that the Ordinance does not need to be revised just to suit one land owner and instead what the land owner is requesting can be stipulated to in their conditional use permit. No action was taken on the Ordinance.

Correspondence: Chairman received timber cutting notices for CJ Searles Cranberry Company and Glenn and Lynn Saeger.

Chairman also received a nice card from the County Treasurer that appreciated the good work that the Town Clerk and Treasurer did over the past tax season.

New Business: (International) The International patrol truck will be in need of some maintenance in the near future. The sander will need to be replaced at some point and it will also need new tires among other things.

(Mileage) The current mileage reimbursement rate is \$0.44/mile. There has not been an adjustment to the rate since 2007. O'Donnell moved to adjust the mileage reimbursement rate to \$0.55/mile to be more in line with the IRS rate. Schmidt seconded and motion carried.

(Banking) Clerk and Treasurer would like to set up "view only" internet banking privileges at the Nekoosa Port Edwards State Bank. Schmidt will go down to the bank tomorrow to set it up and fill out the paperwork.

(1st Responders Auto Ins) Dan Goodness from the 1st Responders was wondering if the Town's insurance covered the groups automobiles while on a call. O'Donnell spoke with Joe from Rural Insurance and the Town does not currently have that coverage. We could purchase \$2500.00 worth of coverage for approximately \$22/year. O'Donnell will follow up with Rural Insurance.

Old Business: (Privy Ordinance) Pros and cons were discussed. Topic will be brought forward to the April meeting.

Public input: A snowmobile was seen driving down the middle of a Town road.

Kellnhoffer has more than the allowed number of vehicles per the Town's Junk Vehicle Ordinance in his yard.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, April 8th, 2019, at 6p.m. The meeting will be conducted at the Town Hall.

Adjourn: O'Donnell made a motion to adjourn the meeting at 8:03p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk