

TOWN OF PORT EDWARDS  
MONTHLY BOARD MEETING MINUTES

**Date:** April 14<sup>th</sup>, 2020

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisor Tim Schmidt, Clerk Michelle Sorenson. Absent were Supervisor Jeff O'Donnell and Treasurer Kathy Reese. Four people from the public were also in attendance.

**Due to the Coronavirus pandemic, the Town Board is choosing to have condensed meetings.**

**Agenda:**

- Approve the agenda
- Open and award bids for Lynn Hill Road project
- Approve payment of bills
- Review/approve Certified Survey Map for N. Heinrich
- Adjourn

Motion was made by Schmidt and seconded by Moody to approve the agenda. Motion carried.

**Bills:** Schmidt made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Moody and motion carried. Total disbursements for the month of March were \$37,391.27 with total revenues being \$1,532.08.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were turned in to the Board. All reports balance. Total Town money as of March 31<sup>st</sup>, 2020, is \$284,015.65.

**Bids:** Two bids were received at the start of the Town meeting. Bids were opened and reviewed. One bid was from Earth Inc. for a grand total of \$1,095,307.59. The other bid was from Wood County Highway Department for a total of \$717,571.20. The bidding process requires the County to come in at 10% under the other bids. The County's bid is more than 10% less than Earth Inc's. Schmidt made a motion to accept the bids as they were presented tonight and award the project to Wood County Highway Department as they were low bidder. Moody seconded said motion and motion carried. Wood County Highway Commissioner Roland Hawk was given the bids for Joel to review and make sure both bids contained all the necessary information.

**Certified Survey Map:** The Certified Survey Map for Neil Heinrich was reviewed by the Board. Both parcels are more than the required two acre minimum but Moody noticed the maps do not show the pole shed that was erected on one of the parcels. Schmidt made a motion to approve the Certified Survey Map contingent upon whether or not the pole shed meets the set back requirements of the Town. Moody seconded the motion. Motion carried.

**Adjourn:** Schmidt made a motion to adjourn the meeting at 6:48 p.m. and Moody seconded. All were in favor and the motion carried.

Respectfully submitted,  
Michelle Sorenson, Clerk

