

TOWN OF PORT EDWARDS  
MONTHLY BOARD MEETING MINUTES

**Date:** August 10<sup>th</sup>, 2020

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisor Tim Schmidt, Clerk Michelle Sorenson, Treasurer Kathy Reese, Highway Superintendent Allen Goodness. Supervisor Jeff O'Donnell via Zoom. Five people from the public were also in attendance.

**Approval of minutes from July 14<sup>th</sup> Board Meeting:** Clerk presented the minutes from the July Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

- Approve the agenda
- Approve previous meeting's minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- 1<sup>st</sup> Responder donation
- Certified survey map
- Review correspondence
- New business:
- Old business:
- Public input
- Adjourn

Motion was made by Schmidt and seconded by O'Donnell to approve the agenda. Motion carried.

**Bills:** O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of July were \$29,988.03 with total revenues being \$38,851.10.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of July 31<sup>st</sup>, 2020, is \$240,784.58. A motion was made by Schmidt and seconded by Moody to accept the financial reports as presented. Motion carried.

**1<sup>st</sup> Responder Donation:** The Town of Port Edwards has \$22,988.00 allotted under the Routes to Recovery Grant. Monies must be spent on Covid-19 related expenses. O'Donnell made a motion to order \$1,500 worth of personal protective equipment and supplies on behalf

of the 1<sup>st</sup> Responders. The Town will cover the bill and then submit it for reimbursement thru the Routes to Recovery Grant. Schmidt seconded the motion and the motion carried.

**Certified Survey Map:** The map was for Karen Jensen. She divided some land into four, five-acre parcels. Schmidt made a motion to accept and approve the Certified survey map as it meets our 2-acre minimum requirement. Moody seconded the motion and the motion carried.

**Correspondence:** Clerk received a WE Energies permit request for a Dave Bruener for an installation of a gas pipeline. Schmidt made a motion to approve the permit and Moody seconded. The permit was signed and will await O'Donnell's signature at a later date.

**New Business:** The Routes to Recovery Grant was talked about again.

**Old Business:** The July 30<sup>th</sup>, 2020, visit to Kellnhofer's was discussed. Moody distributed a list of vehicles on the property. Kellnhofer is down only one vehicle since the last meeting. It was agreed that he needs to be making better progress than that. Deadlines may need to be imposed. The next meeting with Kellnhofer is set for August 20<sup>th</sup>, 2020, at 10a.m.

**Public input:** Dan Matthews thanked Al for putting in the air conditioner and asked him if he had a second window unit that could be installed because of the upcoming election.

The question was raised if anyone has driven down Birch Lane? Bill wants no cost to him whatsoever. Mr. Oligney will talk with surrounding neighbors to see if they would be willing to contribute towards the cost of a bigger culvert. That cost is estimated to be around \$550.00.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, September 8<sup>th</sup>, 2020, at 6 p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O'Donnell made a motion to adjourn the meeting at 7:05 p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,  
Michelle Sorenson, Clerk