

TOWN OF PORT EDWARDS
BUDGET PREP BOARD MEETING MINUTES

Date: October 19th, 2020

Call to Order: Chairman Randy Moody called the budget prep Board Meeting to order at 5:14 p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door), to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisor Tim Schmidt, Clerk Michelle Sorenson, Treasurer Kathy Reese, and present via Zoom was Supervisor Jeff O'Donnell.

Agenda:

- Prepare 2021 Town budget
- Draft and pass resolution to borrow money to pay for Lynn Hill Road
- Discuss and purchase sander from John Dupuis
- Review drop box specs
- Routes to Recovery grant requests
- Adjourn

Budget: Budget was prepared and reviewed. It was decided that this year at the Special Town Meeting of the Electors the Board was going to ask the electors for a raise. The supervisors are requesting to go to \$1900 (\$100 raise) annual salary, and the chairman would like to see a \$200 increase to \$2400 annual salary. The chairman recommended the Treasurer be bumped up to \$8,000 annually (\$2,170 increase). The chairman also recommended the Clerk's annual salary be increased by \$4,000 to \$14,000. The Board also decided to ask the electors to consider abolishing the position of Town Constable at their special meeting to take place on November 16th, 2020. Dan Goodness made a request that the Town budget \$3,000 annually to fund the First Responders group. A line item for that request was not set up.

Resolution: The clerk presented a draft resolution to borrow money from Nekoosa Port Edwards State Bank. The resolution authorized the borrowing of \$829,119.00. O'Donnell made a motion to accept and pass the resolution to borrow money. Schmidt seconded the motion and motion passed.

Sander: John Dupuis came across an extremely nice sander at an auction he recently attended. He purchased it knowing the Town could use it. O'Donnell made a motion to buy the sander from John Dupuis allowing the Town to spend up to \$280.00. Schmidt seconded the motion and the motion carried with all in favor.

Drop Box: The drop box specs were reviewed. The Board likes what was presented. Schmidt made a motion to purchase the drop box using the Routes to Recovery grant funds as reimbursement. O'Donnell seconded said motion and motion carried.

Routes to Recovery Grant: An update was given. It was agreed that O'Donnell would purchase Microsoft Office and submit that invoice for grant reimbursement.

Adjourn: O'Donnell made a motion to adjourn the meeting at 7:32 p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk