

TOWN OF PORT EDWARDS  
MONTHLY BOARD MEETING MINUTES

**Date:** January 13<sup>th</sup>, 2020

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson and Constable Louis Hamel. Road Assistant John Dupuis, and seven people from the public were also in attendance.

**Approval of minutes from December 10<sup>th</sup> Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. The minutes looked accurate and acceptable. Motion was made by O'Donnell and seconded by Schmidt to accept the minutes as printed. Motion carried.

**Agenda:**

- Approve the agenda
- Approve previous meeting's minutes
- Approve payment of bills
- Treasurer and Clerk monthly financial reports
- Set date for next board meeting
- Act on Certified Survey Map for R. Pech
- Revoke Dan and Sandra Kellnhofer's Conditional Use Permit
- Review correspondence
- Go into closed session under Wis. Stat. 19.85(1)(c) to discuss employee wages
- Reconvene into open session
- New business:
- Old business:
- Public input
- Adjourn

Motion was made by Schmidt and seconded by O'Donnell to approve the agenda. Motion carried.

**Bills:** O'Donnell made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Schmidt and motion carried. Total disbursements for the month of December were \$227,359.43.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of December 31<sup>st</sup>, 2019, is \$116,843.71. A motion was made by O'Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

**Certified Survey Map:** Clerk presented the Board with a Certified Survey Map for Ron Pech. The parcel meets the Town's two acre minimum and therefore can be approved. Schmidt made a motion to accept and approve the Certified Survey Map and O'Donnell seconded. Motion carried.

**Conditional Use Permit:** Kellnhofer's were present. They insist that around 15 of the vehicles on their property are their own cars and are licensed (such as collector cars, etc.). Public discussion became heated leaving the Board to shut down any additional input. The Kellnhofer's will have one more additional month to work at getting rid of some cars; during that time the Chairman will contact the Town's attorney for guidance.

**Correspondence:** The Chairman received several timber cutting permits (for Searles Cranberry, E. Moberg, M. Perrtula, A. Guenther, and Wolfe Trust).

The Chairman also received the 2020 final calculation summary for the General Transportation Aids. The Town will receive \$106,118.64 in aid divided over four quarterly payments.

In addition, the Chairman was in receipt of a letter looking for a land donation for a dog park.

The Clerk received a thank you card from Al and Christine Goodness for the Chamber of Commerce certificate Al received for Christmas.

A sanitary permit application was also received by the Clerk for Karl Allworden.

**New Business:** Doug Wettstein has purchased Louise Egland's house and would like future garbage charges taken off of his tax bill for her parcel because the house is going to sit vacant. The clerk will add that parcel to the list.

**Old Business:** There was none.

**Public input:** There was none.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, February 11<sup>th</sup>, 2020, at 6 p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O'Donnell made a motion to adjourn the meeting at 7:25 p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,  
Michelle Sorenson, Clerk