

TOWN OF PORT EDWARDS MONTHLY BOARD MEETING MINUTES

Date: July 19th, 2021

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:03 p.m. in the Town Hall with the Pledge of Allegiance.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisor Jeff O'Donnell, Clerk Michelle Sorenson, and Road Superintendent Al Goodness. Absent were Supervisor Tim Schmidt and Treasurer Kathy Reese. Attending from the Armenia Town Board were Chairman Jim Parrett, Supervisor Ken Winters, and Highway Superintendent Terry Belmer. There was also one person present from the public.

Approval of minutes from June 7th, 2021, Town Board Meeting: Clerk presented the minutes from the June Board Meeting. The minutes looked accurate and acceptable. Motion was made by O'Donnell and seconded by Moody to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Discuss County Line Road with the Armenia Town Board
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Review correspondence
- Decide on summer road project
- Accept Beer, Liquor, and Operator license renewals
- Closed session for review of resumes submitted for Highway Superintendent position
- Reconvene into open session
- New business:
- Old business: Kellnhofer update
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Moody to approve the agenda. Motion carried.

Armenia Town Board: Armenia Board shared maps and copies of the original boundary line agreement drafted back in the year 1919. Discussion followed. Afterwards it was agreed that the agreement should remain the same but incorporate the clauses regarding capital expenses as written in the January 14th, 2019, agreement sent by the Town of Port Edwards to the Town of Armenia Board. Port Edwards clerk will draft an updated agreement.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Moody and the motion carried. Total disbursements for the month of June were \$128,124.63 with total revenues being \$79,363.10.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of June 30th, 2021, is \$260,509.83. It was noted that the Town has received its first half of the ARPA grant money. O'Donnell suggested we put that money aside into a separate savings account in order to better track the monies for reporting purposes. A motion was made by O'Donnell and seconded by Moody to accept the financial reports as presented and to move the ARPA grant money into a separate savings account. Motion carried.

Correspondence: O'Donnell fielded a call from John Fowler regarding his fire call billing statement from the Town. Mr. Fowler was not happy because he believes there were not as many fire suppression trucks used to fight the fire as stated on the report and the ones that were there caused damage to his property.

Clerk received a fire call report for Tabitha Nichols. It was a one car accident that happened at County Road G and County Line Road. Board requests the clerk bill Nichols for the \$500.00 allowed by ordinance.

Clerk also received a request for utility permit from WE Energies at 1368 County Road G, Nekoosa. They will be installing piping to connect to the natural gas line along Lynn Hill Road. O'Donnell made a motion to approve the permit and Moody seconded it. Motion carried.

Summer Road Project: Moody received an estimate from Wood County for rebuilding Swanson Road from State Highway 54 to Swiggum Lane. The cost was estimated to be \$57,500.00. The estimate is for a 22-foot-wide road. The Board could elect to go with a 20-foot-wide road in order to cut down on costs. O'Donnell moved to accept the estimate. Moody seconded the motion and motion passed. Moody will contact Wood County to inquire about the Town's available 50/50 road aid.

Beer/Liquor/Operator Licenses: Clerk has distributed a summary of all the beer, liquor, and operator's licenses being renewed for the 2021-2022 cycle. O'Donnell made a motion to approve all of the licenses as presented and Moody seconded. Motion carried.

Closed Session: O'Donnell made a motion to enter closed session and Moody seconded. Motion passed.

Reconvene: O'Donnell made a motion to reconvene into open session and Moody seconded. Motion carried.

New Business: Highway Superintendent Goodness reported that the Mack truck will need new tires before winter comes.

Goodness also reported that the John Deere Tractor should be taken in to Riesterer and Schnell for a tune up this fall as it is reaching 1500 hours.

The Board was also advised by Goodness that he may not retire now until May, 2022. The decision is affected by his insurance.

Old Business: Schmidt and Moody visited the Kellnhoffer residence in early July. Moody stated the place is looking better. Moody believes it has had major improvements compared to one year ago. The Board will meet with Kellnhofer again in August.

Public input: There was none.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, August 9th, 2021, at 10 a.m. The meeting will be conducted at the Town Hall.

Adjourn: O'Donnell made a motion to adjourn the meeting at 9:04 p.m. and Moody seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk