

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

Date: October 11th, 2021

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6 p.m. in the Town Hall with the Pledge of Allegiance.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Al Goodness. There were also four people present from the public.

Approval of minutes from September 13th, 2021, Town Board Meeting: Clerk presented the minutes from the September Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Set date for public hearing on budget and special meeting to approve levy
- Review correspondence
- New business: Review/pass Resolution #2021-1 for ward divisions/designation of polling place
 - Certified survey map for P. Arendt
 - Designate road for TRID grant application
 - Approve utility permits for WE Energies
- Old business: Kellnhofer update
 - Debate emergency medical service options
 - Stray animal control, protocol, billing etc
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of September were \$22,372.74 with total revenues being \$96.06.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of September 30th, 2021, is \$214,452.29.

Financial Reports Continued: O'Donnell made a motion to accept the reports. Schmidt seconded said motion. Motion carried.

Correspondence: Schmidt received a complaint from a Town resident regarding ATV/UTV users going thru his front yard at the end of Swiggum Lane to cross State Highway 54. Some solutions to the problem were discussed. Some options are to close off Swiggum to ATV/UTV riders altogether, open up a crossing at that point (the Town would be responsible for the costs associated), or extend the guard rail even further and/or add rocks. Subject will be brought forward to next month's meeting.

O'Donnell received a thank-you to the Board from the gentleman who requested access to the old Town dump site for goose hunting.

New Business: Resolution; The Clerk was in receipt of a new map designating the wards in the Town for voting purposes. The ward boundaries, and number of wards did not change, however, the numbering of the wards did. Due to this change, the Town needed to pass a new resolution designating the polling place for said wards. The polling place for all four wards will remain the Town of Port Edwards Town Hall. O'Donnell made a motion to pass Resolution #2021-01 and Schmidt seconded. All were in favor and the motion carried.

Certified Survey Map; Clerk received a certified survey map for Patrick Arendt regarding property on Lynn Hill Road. The parcel meets the Town's two acres minimum requirement. Schmidt made a motion to approve the certified survey map and O'Donnell seconded. Motion passed.

TRID Grant Application; Various road possibilities for the grant included Kimball Road (from County Highway G to Lynn Hill Road), Kimball Road (from State Highway 173 to Wilhorn Road), and Grunewald Lane. Out of all of the options, Kimball Road (Cty Hwy G to Lynn Hill Rd) has more residents living along it and more than likely a higher traffic count. O'Donnell made a motion to designate Kimball Road from County Highway G to Lynn Hill Road as the road to use in the current TRID grant application. Schmidt seconded the motion and motion carried.

Utility Permit; WE Energies submitted a permit application for 4407 Lynn Hill Road for installation of a gas pipe line. Schmidt made a motion and O'Donnell seconded to approve the application. Motion carried.

Old Business: Kellnhofer; There appears to be no change. There may even be more vehicles in the yard than there were last month. He has made no effort to put up a fence. Town Board needs to find an avenue where we can enforce our ordinances. O'Donnell will do some research and bring back his findings to the November meeting.

Emergency services; Joe Krcmar has been inquiring as to whether the Town has agreed to and signed the Nekoosa Ambulance Service's proposed contract. Nekoosa Ambulance Service does have uncertainty in their future. If the Town was to agree to their 2022 contract and they did end up discontinuing services, the Town should be entitled to a refund. United Emergency Medical gave quotes for a one-, two-, and three-year contract. The Town of Armenia would be interested in working together with us to develop our own emergency medical response services. Other possible participants would be the Ho-Chunk Nation, and the towns of Cranmoor, Remington, Babcock, and Finley. Subject will be forwarded to November's meeting agenda.

Stray Animals; The Town would like to incorporate a fee recovery plan. We will need to modify the current dog ordinance to remove the constable and add a fee schedule if allowed. More research will be needed to proceed. Topic tabled to next month's agenda.

Garbage and Recycling; Advanced Disposal has been contacted via email regarding the concerns with garbage day pickup and litter. Our representative has not been very responsive.

Grader; The County may be able to pick up the grader this Wednesday. They believe they can fix it. The right rear tandem is at an angle.

Public input: P. Janecki who lives on County Road G, raised a concern regarding the left hand turn on to Cranmoor Road from County Road G. The turn is relatively blind and needs to be cleaned up somehow. Maybe that curve could be brushed out or have some trees removed to improve visibility. There is also a rather large pot hole on the edge of the left side of G as you come out of that same curve heading South.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, November 8th, 2021, at 6 p.m. The meeting will be conducted at the Town Hall.

Public Hearing on Budget and Special Meeting to Approve Levy: The meeting to review the budget and approve the Town levy has been scheduled for Monday, November 15th, 2021, at 6p.m. This meeting will also be held at the Town Hall.

Adjourn: Schmidt made a motion to adjourn the meeting at 7:30 p.m. and O'Donnell seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk