

TOWN OF PORT EDWARDS  
MONTHLY BOARD MEETING MINUTES

**Date:** September 13<sup>th</sup>, 2021

**Call to Order:** Acting as Chairman tonight will be Tim Schmidt as the regular Chairman Randy Moody is out sick. Schmidt called the Town Board Meeting to order at 6 p.m. in the Town Hall with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Supervisor (acting Chairman) Tim Schmidt, Supervisor Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Al Goodness. Absent was Chairman Randy Moody. There were also four people present from the public.

**Approval of minutes from August 9<sup>th</sup>, 2021, Town Board Meeting:** Clerk presented the minutes from the August Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Set date for budget prep meeting
- Review correspondence
- New business: Discuss stray animal protocol
- Old business: Kellnhofer update, debate emergency medical service options
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of August were \$94,224.00 with total revenues being \$64,562.54.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of August 31<sup>st</sup>, 2021, is \$236,728.97. O'Donnell made a motion to accept the reports. Schmidt seconded said motion. Motion carried.

**Correspondence:** Schmidt received the WISLR paperwork. It is due by December 15<sup>th</sup>, 2021.

Clerk received a utility permit application from WE Energies for 4703 Lynn Hill Road for a gas pipe line to be run to the residence. Everything looked in order and the application was

approved and signed by the attending Board members. Clerk will return it once the Chairman has had a chance to sign.

Clerk also received a **certified survey map** for Arendt Cranberry Company. The map indicates the new parcel meets the Town's two-acre minimum requirement. O'Donnell made a motion to accept the submitted certified survey map and Schmidt seconded the motion. Motion passed without objection.

**New Business: Stray animals;** The Town will start research on an ordinance so we can start to recoup our costs associated with stray animal pick ups and drop offs. More discussion is needed to determine how these animals will be handled should there be no one from the animal shelter available to pick them up or the animal shelter is closed. One option might be to have rotating weekends between the Board members. The topic will be forwarded to October's agenda for further dialogue.

**Garbage/recycling;** A question was raised asking if anyone from the Board has talked with Advanced Disposal (now Waste Management) about the amount of garbage and recyclables found in the ditches after Friday pick-ups. O'Donnell has made complaints to the waste collection company on his own. O'Donnell will contact our representative Dale Marth to examine the situation further.

**Old Business: Kellnhofer;** His progress appears to have slowed down considerably. The Town does appreciate that there has been no more parking along the roadway. However, there has been no work on building a fence. The Board has suggested to Kellnhofer that he look into leasing some land to use for storage. The meetings with the Board will have to continue.

**Emergency services;** At this point in time, it may be too late to find ambulance coverage other than Nekoosa for the year 2022. It is also uncertain whether Nekoosa Ambulance Service will still be running next year. Schmidt will call and talk with the Town of Armenia and O'Donnell will call around for different rates. This subject will be tabled until next month's meeting.

**ARPA;** Those grant funds have been moved into their own savings account

**Public input:** There was none.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Monday, October 11<sup>th</sup>, 2021, at 6 p.m. The meeting will be conducted at the Town Hall.

**Budget Prep Meeting:** The meeting to conduct budget preparations has been scheduled for Monday, October 18<sup>th</sup>, 2021, at 6p.m. This meeting will also be held at the Town Hall.

**Adjourn:** Schmidt made a motion to adjourn the meeting at 7:07 p.m. and O'Donnell seconded. All were in favor and the motion carried.

Respectfully submitted,  
Michelle Sorenson, Clerk