

TOWN OF PORT EDWARDS MONTHLY BOARD MEETING MINUTES

Date: April 11th, 2022

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The Pledge of Allegiance was recited to begin the meeting.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Al Goodness. Roland Hawk, Highway Commissioner from the Wood County Highway Department was also in attendance. There were also eight people present from the public.

Approval of minutes from March 14th, 2022, Town Board Meeting: Clerk presented the minutes from the March meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Set date for Board of Review
- Review correspondence
- New business: Review and approve a new Town Nuisance ordinance and update the current Citation ordinance; approve 50/50 Road Aid application; approve and sign Scott Construction estimate for chip sealing on Port Road
- Old business: Kellnhofer update; ARPA funds discussion, discuss options for updating the Town Comprehensive Plan.
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of March were \$65,698.21 with total revenues being \$1,452.19.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of March 31st, 2022, is \$292,448.13. Schmidt made a motion to accept the reports as delivered. O'Donnell seconded said motion. Motion carried.

Correspondence: Schmidt shared an email he received from Jeff Mrozek of the Wood County Emergency Management office. Mrozek put together an estimate for the replacement of the Town's BNI signs and posts (fire numbers). The Town would be going to the blue and white flag style signs and the estimate included the hardware, posts, labor and mileage to replace all the old signs. Estimating ten days to replace all the necessary signs and assuming every post would need to be replaced (which should not be the case as many posts will more than likely be able to be reused) the estimate came in at \$24,875.90 not including the mileage that would be charged while in the Township only.

Roland Hawk presented on a decision made at a recent Wood County Highway Committee meeting that affects Batterman Road. The Committee agreed to allocate \$7,500.00 towards Batterman Road's maintenance because of the havoc the ATV's and UTV's have raised on it. This is a one-time allocation because Batterman Road is going to be removed from being an ATV and UTV route. The County suggested using its machine that can retrieve material from the sides of the road and the ditches equaling a two-to-three-hour job. Then gravel would need to be applied. Hawk estimated four inches of gravel for one mile to be approximately \$37,000.00. The Town's highway crew would need to remove any large brush and debris from the ditches before the retrieval can happen.

New Business:

Ordinances: There were several questions raised by the attending public. People were concerned about what the ordinance addressed specifically. The Board decided to make the Nuisance ordinance available for review at the upcoming Annual Town meeting on April 19th, 2022. Passage of the Nuisance ordinance is planned for the May regular Town meeting on May 9th, 2022.

50/50 Road Aid Application: O'Donnell made a motion to complete and submit both the 50/50 Road Aid and Bridge Aid applications. Schmidt seconded the motion and the motion carried.

Port Road Estimate: The Town received an estimate from Scott Construction for our portion of the cost for chip sealing Port Road from Ver Bunker Avenue to Seneca Road. The Town's cost is \$6,766.00. O'Donnell made a motion to approve the work to be done on Port Road and Schmidt seconded. There were no objections and the motion carried. Moody signed the proposal and will return it to Scott Construction.

Old Business:

Kellnhofer; There has been no change.

ARPA Funds; Moody made another suggestion to spend the funds on and that is an air conditioning unit for the Town Hall. The Board briefly considered purchasing a window unit last year but never did. Using funds to cover the recent grader purchase as well as replacing the Town's fire signs should also be a priority.

Comprehensive plan; O'Donnell has placed another call to the Wood County Planning and Zoning department. He is hopeful that a return call will be made soon.

Public input: Al Goodness suggested using the material the Town currently has stored at the old dump site (received from the City of Nekoosa from their Wood Avenue project) for

application to Batterman Road. Goodness was concerned that once the material is retrieved from the sides and ditches there would be an abundance of nails and other tire hazards brought to the surface from the recycled material that was applied to Batterman years ago. If that option was chosen, the Town may be able to apply the \$7,500.00 to the County for trucking expenses for moving the material from the old dump site to Batterman. This material would raise the road up over the shoulders before the gravel is applied. The Town's highway crew will try this option out on a stretch of Batterman up to Evergreen Avenue. This area is low and should be a good indication of whether this idea will work.

O'Donnell commented that he has taken pictures of the old grader's tires. He will submit to Wisconsin Surplus in an effort to sell them. He will add a reserve of \$700.00. There are six tires available in the size 24 with a couple tires being fairly new.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, May 9th, 2022, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

Board of Review was set for Tuesday, May 17th, 2022, and will run from 10a.m. until 12p.m. noon. Open book will run from 10a.m. until 12p.m. noon on Tuesday, May 10th, 2022. Both open book and board of review will be held in the Town Hall.

Adjourn: Schmidt made a motion to adjourn the meeting at 7:35p.m. and O'Donnell seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk