

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

Date: June 13th, 2022

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The Pledge of Allegiance was recited to begin the meeting.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Brian Krotzman. There were also five people present from the public.

Approval of minutes from May 9th and May 17th, 2022, Town Board Meetings: Clerk presented the minutes from the May meetings. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

Approve the agenda

Approve previous meetings' minutes

Approve payment of bills

Treasurer and Clerk's monthly reports

Set date for next month's board meeting

Review correspondence

New business: Review and approve a new Town Nuisance ordinance, a revised Citation ordinance and updated Dog and Cat ordinance; approve any new and/or renewal beer/liquor/operator licenses applications; accept and sign an agreement with Wood County for purchase of a new handicapped accessible voting machine

Old business: Kellnhofer update; discuss options for updating the Town Comprehensive Plan; update on Batterman Road and make any decisions necessary

Public input

Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of May were \$37,371.25 with total revenues being \$2,343.27.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of May 31st, 2022, is \$253,039.19. Schmidt made a motion to accept the reports as delivered. O'Donnell seconded said motion. Motion carried.

Correspondence: The only correspondence received by the board were miscellaneous emails. Moody did report on a conversation he had with Roland Hawk regarding Batterman Road. The County has spent \$1,000 so far on work out there. Roland would like to see a plan developed to move forward with. The road should have a dirty breaker run put down first to firm up the road and then smaller gravel can be added.

Also discussed was a Cranmoor Road resident who is having issues getting his garbage picked up. The City of Nekoosa picks up garbage on Tuesdays (but does not pick up this resident's garbage) and makes their turn around in this resident's driveway. The Town's garbage day is Friday and the Waste Disposal drivers don't want to turn off of Highway G for this one resident (which then they also have to make a turn around in this driveway). Conversations were still taking place to hopefully find a simple resolution.

New Business:

Ordinances: All three ordinances (Nuisance, Citation, and Dog and Cat) were briefly reviewed. All revisions were acceptable. Schmidt made a motion to approve all three ordinances and O'Donnell seconded. There were no objections and the motion carried.

Beer/liquor/operator licenses: Clerk reported to the board the troubles that she has had with collecting the necessary information to process the beer/liquor license renewals. Problems with Whitetail Crossing and Nekoosa Conservation League were most prominent. O'Donnell made a motion to approve the renewals along with one new application (Switched II Inc) contingent on the clerk receiving the needed information to process the applications fully. Next year will have a lot less tolerance for missing information. Schmidt seconded said motion and motion carried.

New voting equipment purchase: Moody presented a contract he received from Wood County Clerk for purchase of ESS ExpressVote that will replace the Automark. The County will put the purchase together and the Town will be required to reimburse them for the machine. The cost of the machine will be approximately \$3990 and will need to be in the 2023 budget. O'Donnell made a motion to approve entering into the contract with the County. Schmidt seconded the motion and motion passed. Moody signed the contract and the Clerk will return it to the County Clerk.

Old Business:

Kellnhofer: There is not much happening there.

Comprehensive plan: The Town is looking for two to three Town members to update the Town's Comprehensive Plan. Moody made a list of the updates needed. Some names were tossed out as possible committee members. Another idea was suggested to contact the area schools to see if they have any curricular programs/courses that relate to comprehensive planning to find any students who may be interested in doing this project. Moody was going to make some contacts with area residents.

Batterman Road: See correspondence above.

Public input: A question was asked if Green Grove Lane is done? A barricade is laying on the side of the road. The board informed the residents who were present that the County was

coming back to chip seal the road so that was more than likely the reason for the remaining barricade.

Someone asked for the status of the fire number replacement project. That projects contact at the County is out until June 20th, 2022, so the replacement will be on hold until then.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, July 18th, 2022, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

Adjourn: O'Donnell made a motion to adjourn the meeting at 7:33p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk