

TOWN OF PORT EDWARDS
PUBLIC HEARING FOR 2023 TOWN BUDGET MINUTES

Date: November 14th, 2022

Call to Order: Chairman Randy Moody called the Public Hearing to order at 6:03 p.m. in the Town Hall. The Pledge of Allegiance was recited to begin the assembly.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisor Jeff O'Donnell, Supervisor Tim Schmidt via Zoom, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Brian Krotzman. Also present were Pat Martinson, Jerry Czappa, Donny Woiak, Larry Eglund, and Steve Scofield.

Agenda:

- Call meeting to order
- Approve the agenda
- Review proposed 2023 Town budget and answer any questions
- Public Input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Budget: The proposed 2023 Town budget was reviewed by the Clerk in a line-by-line fashion. The new format was explained and shown how next year's budgeting process should be simplified by the changes. The floor was asked if there were any questions. There were none.

Public Input: A question was asked regarding the Town's mower deck blades. The public has noticed the mowing done by the Town isn't as sharp as in year's past. It was explained the blades are changed twice a year but that the Town is no longer using a flail type mower and that is what contributes to a lot of the vegetation looking more like it has been pushed over versus cut short.

Adjourn: There being no other questions on the Town budget, O'Donnell made a motion to adjourn the public hearing. Schmidt seconded said motion. Everyone was in favor and the motion carried at 6:24p.m.

Respectfully submitted,
Michelle Sorenson, Clerk

TOWN OF PORT EDWARDS
SPECIAL TOWN MEETING OF THE ELECTORS' MINUTES

Date: November 14th, 2022

Call to Order: Chairman Moody called the special meeting to order at 6:24p.m. This meeting was also conducted at the Port Edwards Town Hall. With the Pledge of Allegiance being recited at the start of the Public Hearing, business began with the approval of the agenda.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisor Jeff O'Donnell, Supervisor Tim Schmidt via Zoom, Treasurer Kathy Reese, Clerk Michelle Sorenson and Highway Superintendent Brian Krotzman. Staying for this special meeting from the public were Pat Martinson, Jerry Czappa, Donny Woiak, Larry Egland, and Steve Scofield.

Agenda:

- Approve the agenda
- Review the levy limit worksheet and answer any questions
- Approve the 2022 allowable levy to be collected in 2023
- Adjourn

Motion was made by Donny Woiak to approve the agenda. Larry Egland seconded the motion of an approval and the motion carried.

Levy Worksheet: A copy of the levy limit worksheet was available for all to read. The Clerk read the worksheet aloud. The allowable levy for 2022 (collected in 2023) is \$222,570.00. There were no adjustments and no special resolutions to approve a higher levy.

Levy Approval: Pat Martinson made a motion to approve the 2022, payable 2023, Town levy at \$222,570.00. Steve Scofield seconded said motion. A vote of the attending Town residents was taken and there were eleven ayes, and no nay votes. Motion carried with all in favor. Clerk will file the worksheet with the State of Wisconsin as shown in tonight's meeting.

Adjourn: There being no other business to address, Schmidt made a motion to adjourn the special Town meeting of the electors. Larry Egland seconded his motion. All were in favor and the motion carried. Meeting adjourned at 6:28p.m.

Respectfully submitted,
Michelle Sorenson, Clerk

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

Date: November 14th, 2022

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:29p.m.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisor Jeff O'Donnell, Supervisor Tim Schmidt via Zoom, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Brian Krotzman. There were also five people present from the public.

Approval of minutes from October 10th, 2022, Town Board Meeting: Clerk presented the minutes from the October meeting. The minutes looked accurate and acceptable. Motion was made by O'Donnell and seconded by Schmidt to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Review correspondence
- Highway Superintendent report
- New business:
 - Reject M. Pokorny claim for damages
 - Review boundary line agreements
 - Plan for WTA meeting the Town is hosting in January 2023
 - Accept 2023 Town budget
 - Act on utility permit from Alliant Energy
 - Act on utility permit from WE Energies
 - Discuss fees for trucks running posted roads
- Old business:
 - Public input
 - Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of October were \$117,826.29 with total revenues being \$99,129.18.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of October 31st, 2022, is \$256,054.37. O'Donnell made a motion to accept the reports as delivered. Moody seconded said motion. Motion carried.

Correspondence: Clerk received correspondence from Wood County informing us Blackberry Acres has applied for a privy permit to be located on their property out on County Line Road.

Chairman had gotten a timber cutting notice from Wood County. Greg Witt will be using Winter Forest Products Inc to cut trees on two parcels in the Township.

Wood County Emergency Management has updated their office's email addresses and forwarded that information to the Town Board.

O'Donnell has been in contact with Solarus regarding their fiber optic availability. He accepted their proposal to install the new cables at the Town Hall. The fiber optic option is supposed to be significantly faster for internet connections.

Moody was approached by a party wanting to have "No Parking" signs put up on Swanson Road. When the Crowbar and Grill hosts benefits or music events and such, travelling that road becomes really congested. The Board will discuss this idea in more depth at future meetings.

Wood County Emergency Management was contacted to gather information on what other services they offer. We are happy to report they will put up snow fencing. The Town may use them to complete this task.

The two road grants the Town was given for Nessa Lane and Plank Hill Lane need to be used by the end of the year 2024. And the Town's last two bridges will be applying for funding assistance in March of 2023. The Town is planning on budgeting \$10,000 apiece. This should be enough to cover the Town's share. South Section Street needs a bottomless culvert put in but will probably require replacement of the guard rails sooner.

Highway Superintendent Report: Krotzman has been working on putting up snow fence but is having a hard time securing help. The Town is ready for snow whenever it decides to come. We do however, need to get our sand and salt mixed yet. The Town is having a hard time finding screened sand at this time. The Town wants to address their snow plow driver situation. K. Lewis has a CDL but H. Woods does not. To send Woods to schooling will cost the Town around \$4,000. Chairman will approach B. Casper who lives in the Township, to see if he would be interested in either training or plowing for the Town.

New Business:

Pokorny: Rural Mutual Insurance sent the Clerk a letter to be completed on the Town's behalf to disallow M. Pokorny's claim for damages to his car. O'Donnell made a motion to complete the letter and mail it to Pokorny using certified return receipt. Schmidt seconded the motion and the motion carried.

Boundary Lines: The Clerk has not received anything from the Town of Remington as of yet. A copy of the agreement with the Town of Armenia was presented to the Board for signatures. O'Donnell made a motion for the Board to sign the agreement and send the document to Armenia with an accompanying check to pay for 2023 fees. Schmidt seconded and motion passed.

WTA Meeting: The Town of Port Edwards will be hosting the Wisconsin Towns Association district meeting on the third Friday in January, 2023 (January 20th, 2023). O'Donnell emailed

the Nekoosa Community Center. Reese will contact Lori and Friends Catering. Moody will get in touch with Bill Clendening for ideas on who to contact to be a presentation speaker.

2023 Budget: The Town budget was briefly reviewed. There are no question or changes to be made. O'Donnell made a motion to adopt the 2023 budget as prepared and presented. Schmidt seconded this motion. With everyone in favor the motion carried.

Utility Permit (Alliant): Alliant Energy submitted a utility permit application to do electrical work in the road right of way around Lynn Hill Road and County Highway JJ. O'Donnell made a motion to approve the application seems they have already begun the work. Schmidt seconded the motion. Motion was approved.

Utility Permit (WE): WE Energies submitted a utility permit application to run a gas line at 1293 County Highway JJ. Maps were examined. O'Donnell made a motion to accept WE Energies' request for the permit. Schmidt seconded the motion and the application was approved.

Posted Road Fees: The Board discussed possible fees and/or fines that should be in place for the trucks that run our roads posted with weight limits. Enforcement will be a challenge like always. Board members will check with other Townships to see what policies they have in place and how they go about enforcing their weight limits. Topic will be tabled until next month's meeting.

Old Business: There was none.

Public input: There was none.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, December 12th, 2022, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

Adjourn: Being no other business to conduct, O'Donnell made a motion to adjourn the meeting at 7:44p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk