

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

Date: September 12th, 2022

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6: p.m. in the Town Hall. The Pledge of Allegiance was recited to begin the meeting.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Brian Krotzman. There were also six people present from the public.

Approval of minutes from August 15th, 2022, Town Board Meeting: Clerk presented the minutes from the August meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Set date for the Budget prep meeting
- Review correspondence
- New business: Approve addition operator license applications for Switched II
- Old business:
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: Schmidt made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by O'Donnell and the motion carried. Total disbursements for the month of August were \$60,376.54 with total revenues being \$237.18.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of August 31st, 2022, is \$334,890.84. O'Donnell made a motion to accept the reports as delivered. Schmidt seconded said motion. Motion carried.

Correspondence: Sabrina Chapek informed the Board she is closing her travel agency business. The Clerk will move her to the inactive conditional use permit list.

The Town received a thank-you letter and comment card from Scott Construction for using them to do work on Port Road on the Town's behalf.

The Town's fire numbers are being replaced. Emergency Management started on them today.

The Chairman receive a telephone call from Randy Knapp's son questioning the status of a 1.5 acre parcel that used to have a trailer home on it but the trailer home has since been demolished. He was wondering if the parcel remains buildable under any type of grandfather clause.

The Town was given an estimate from Wood County for work on Batterman Road. To lay three inches of gravel over a breaker run from the end of the pavement to Deer Road would cost the Town \$160,000. A resident in attendance of tonight's meeting voiced their concern that in their opinion the road needs more material. The Chairman will check with Roland to see how much money the Town has left with the Highway Department. Depending on that figure will determine if Batterman will get more material yet this fall.

New Business:

Highway Superintendent Report: The International truck is back. The County removed the passenger seat and switched it to the driver's side. The John Deere tractor is due for a recommended servicing.

Operator Licenses: The Switched II, Inc. made application for three new bartenders. K. Patrykus, C. Anunson, and C. Herman all provided the proper application and completion of training certificate and the tavern enclosed a check covering the license fee. O'Donnell made a motion to approve the operator license applications. Schmidt seconded the motion and the licenses were approved with the motion being carried.

Old Business: There was none.

Public input: A representative from the local snowmobile club was present. She asked if the club could reserve the Community Center for the second Monday of each month. She gave a copy of their scheduled meetings to the Town's Highway Superintendent who is in charge of the Community Center calendar and he verified the charge for the rental is still ten dollars per night.

A town resident asked if the Town is still interested in purchasing a one-ton pickup truck. He has seen several coming up on the Wisconsin Surplus website.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, October 10th, 2022, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall. Also scheduled at tonight's meeting was the date for the budget preparation and that was set for October 17th, 2022, at 6 p.m.

Adjourn: Being no other business to conduct, O'Donnell made a motion to adjourn the meeting at 6:55 p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk