

TOWN OF PORT EDWARDS  
MONTHLY BOARD MEETING MINUTES

**Date:** February 13<sup>th</sup>, 2023

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00p.m. The pledge of allegiance was recited by all present to begin the meeting.

**Meeting Certification:** This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt, Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson. There were also seven people present from the public.

**Approval of minutes from January 9<sup>th</sup>, 2023, Town Board Meeting:** Clerk presented the minutes from the January regular monthly meeting. The minutes of the January meeting looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Review correspondence
- Highway Superintendent report
- New business:
  - Debate a proposed subdivision survey
  - Update definitions used in Town ordinances
  - Discuss/act on purchasing a new patrol truck
- Old business:
  - Review comparison pricing for Community Center bathroom options
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of January were \$604,858.33 with total revenues being \$670,434.08.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of January 31<sup>st</sup>, 2022, is \$269,559.80. O'Donnell made a motion to accept the reports as delivered with the Clerk holding the payment to Waste Management until they can clear up her questions on their billing totals. Schmidt seconded said motion. Motion carried.

**Correspondence:** Jeffery VanMeter approached the Board asking if it is allowable to live in a finished pole shed. O'Donnell will make contact with the assessor and the building inspector to see if they can offer any insight.

Chairman has talked with Neil Heinrich about his plan to request to be rezoned to commercial in order to build a campground on his property. Heinrich informed the Chairman that he is putting the plan on hold for now.

The Town has received the application for the 50/50 Road Aid as well as the application for Bridge Aid. Schmidt made a motion to complete and submit the applications and O'Donnell seconded the motion. Motion carried and Moody will complete and submit them.

**Highway Superintendent Report:** Moody reported for Krotzman who could not attend tonight's meeting. A quote was gotten from Manke Auto for taking care of the rust spots on the Chevy pickup truck. The shop would charge \$800 to touch them up.

Estimates for road rebuilding is now at \$280,000/mile. That covers grinding and repaving. That's only making projects like Nessa Lane and Plank Hill Lane harder to budget for.

### **New Business:**

**Subdivision:** The proposed subdivision was discussed. It is located on County Highway G, south of County Highway AA. It was decided to table the discussion until next month's meeting. The Town should develop an ordinance for road standards before making any decisions. Moody will contact Wood County Planning and Zoning tomorrow for suggestions.

**Ordinance definitions:** Tabled until the March monthly meeting.

**Patrol truck:** Moody and Brian Krotzman travelled to Green Bay to purchase a truck that was for sale and advertised online. The business selling the truck sold the truck over the telephone while Moody and Krotzman waited patiently to talk to the sales manager. They returned without the patrol truck.

### **Old Business:**

**Community Center bathroom:** This subject will be carried over to the March agenda as well. Another quote is still needed.

**Public input:** The Town's first responders seem to be less active. Their numbers continue to struggle. It would be beneficial to talk with those involved to get ideas for making sure the Town is covered by first responders even if it may not be our own. O'Donnell will contact the Wisconsin Rapids Ambulance Service and Moody will reach out to Mark Meyers.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Monday, March 13<sup>th</sup>, 2023, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

**Adjourn:** Being no other business to conduct, Schmidt made a motion to adjourn the meeting at 7:20p.m. and O'Donnell seconded. All were in favor and the motion carried.

Respectfully submitted,  
Michelle Sorenson, Clerk