

TOWN OF PORT EDWARDS MONTHLY BOARD MEETING MINUTES

Date: April 10th, 2023

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 5:50p.m. The pledge of allegiance was recited at the beginning of the meeting for the conditional use permit applications that was held immediately preceding this meeting.

Meeting Certification: This meeting has been properly posted (on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt, Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Brian Krotzman. There were also five people present from the public.

Approval of minutes from March 13th, 2023, Town Board Meeting: Clerk presented the minutes from the March regular monthly meeting. The minutes of the March meeting looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Set tentative date for the Board of Review
- Road Superintendent report
- Review correspondence
- New business:
 - Open any bids received for the reconstruction of Nessa Lane
 - Approve the conditional use permit applications
 - Act on the purchase of a different patrol truck
 - Hear nuisance complaint from Bentz's
 - Approve the updated Town Zoning Ordinance
 - Introduce and accept new Road Standards ordinance
 - Designate ARPA reporting duties and answers
 - Determine the details on the Chevy pickup and new garage door for the shop
 - Approve seven new operator licenses for Whitetail Crossing
 - Examine/sign compost permit agreement with the City of Wisconsin Rapids
- Old business:
 - Update on pricing options for Community Center bathroom
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of March were \$34,613.08 with total revenues being \$1,682.71.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of March 31st, 2023, is \$398,209.19. O'Donnell made a motion to accept the reports as delivered. Schmidt seconded said motion. Motion carried.

Correspondence: The Town has been re-registered for SAMS.

Chairman received a timber cutting permit for J. Bollig.

There was a crate left in the 700 block of Kimball Avenue. The crate contained an elderly chihuahua.

Highway Superintendent Report: The guys have been taking down snow fence. There was a washout on Batterman road that needed attention.

New Business:

Bids: Chairman Moody opened the one bid that was received. It was submitted by American Asphalt. American Asphalt's bid was \$177,000.00 and \$186,637.90 if the Town had them do the intersection at the County Line Road. The engineer's estimate was opened next. This was submitted by Wood County Highway Department and with a total of \$132,365.50. Seems the engineer's estimate was lower than American Asphalt's bid by more than 10%, O'Donnell made a motion to accept the engineer's estimate from Wood County Highway Department. Schmidt seconded the motion and the motion carried. Wood County Highway Department will be reconstructing Nessa Lane this summer.

Conditional Use Permits: O'Donnell made a motion to approve all three conditional use permit applications. There were no objections made from anyone in attendance at the public hearing held just prior to this regular monthly meeting. Schmidt seconded the motion to approve the conditional use permit applications. Motion carried. Clerk has the permits ready to go. We are still needing signatures from Courtney Goodwin, and Bennett Casper. Mr. Casper also still owes the application fee as well. Permits will be released after collecting what is outstanding.

Patrol Truck: It is the Town's plan to use ARPA funds to purchase a replacement patrol truck. There is a 2009 International over in Appleton that the Chairman and Highway Superintendent will be going to look at. O'Donnell made a motion to allow the spending of the ARPA funds on a new to us patrol truck. Schmidt seconded the motion if everything meets Moody's and Krotzman's standards. Hearing no objections, the motion carried.

Complaint: Bentz's could not attend tonight's meeting due to illness. They would like the Town to contact their neighbor once again. The Bentz's believe their neighbors are grossly violating the Town's nuisance ordinance. The Board is planning on driving throughout the township as there are several residences that are in violation of the Town's nuisance ordinance.

Updated Zoning Ordinance: The updated changes were reviewed. Everything looked in order. Schmidt made a motion to accept the changes made to the Zoning Ordinance. O'Donnell seconded said motion and motion passed.

Road Standards Ordinance: The Town Board read the new Road Standards Ordinance. Everything looked in order. O'Donnell made a motion to adopt the new Road Standards Ordinance and Schmidt seconded the motion. Motion carried with all in favor.

Utility Permit: TAK Communications will be doing some work on behalf of Charter along Swiggum Lane. The application was complete and the attachments were studied. Schmidt made a motion to grant a utility permit to TAK Communications on behalf of Charter Communications. O'Donnell seconded and motion carried.

ARPA Reporting: The deadline to complete the report is April 30th, 2023. O'Donnell will attempt to complete it but will reach out to the rest of the Board if he runs into any snags.

Chevy Pickup/: The Town still needs estimates for putting in the extra garage door. Concrete has to be removed and a heavy-duty header added. It's been hard getting contractors to return estimates as of late. O'Donnell made a motion to accept the estimate Manke gave the Town for repairing the Chevy pickup's rust spots. Schmidt seconded the motion and the motion passed.

Operator's Licenses: Whitetail Crossing Nekoosa submitted seven operator license applications for the Board to consider. All applicants have had the proper training and the gas station has paid the required fee. Schmidt made a motion to approve the seven applications for operator licenses from the Whitetail Crossing. O'Donnell seconded the motion. Motion carried.

Compost Agreement: The City of Wisconsin Rapids wants all municipalities who use their compost sites to sign a compost permit agreement. The Board reviewed the agreement. The document was acceptable. Schmidt made a motion to sign and approve the compost permit agreement and O'Donnell seconded. Motion carried with all in favor.

Old Business:

Community Center Bathroom: Schmidt continues to gather research on various porta potties. Topic will be tabled until next month.

Public input: The question was raised about when the upcoming recycling event is taking place. A flyer on the event is posted on the Town's website. The Town collects white goods and tires to recycle every year around the same time. It's always held the first week in May. This year it will run May 3, 4, and 5, 2023, from 8a until 4p.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, May 8th, 2023, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

The tentative Board of Review date has been set for April 27th, 2023, from 10a until 12p noon.

Adjourn: Being no other business to conduct, O'Donnell made a motion to adjourn the meeting at 7:21p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk