

TOWN OF PORT EDWARDS MONTHLY BOARD MEETING MINUTES

Date: August 14th, 2023

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:00p.m. The pledge of allegiance was recited to start the public hearing for a conditional use permit held just prior to this meeting.

Meeting Certification: This meeting has been properly posted (on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt, Jeff O'Donnell, Clerk Michelle Sorenson, and Highway Superintendent Adam Lueneburg. Absent was Treasurer Kathy Reese. There were also four people present from the public.

Approval of minutes from July 17th, 2023, Town Board Meetings: Clerk presented the minutes from the July monthly meeting. The minutes of the meeting looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Road Superintendent report
- Review correspondence
- New business:
 - Review/act on utility permit applications
 - Discuss potential purchase of a different patrol truck
 - Present/approve contract with a new Town attorney
- Old business:
 - Update on pricing options for Community Center bathroom
 - Update on properties found to be in violation of the Town's Nuisance ordinance
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of July were \$39,905.72 with total revenues being \$60,578.36.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All numbers balance. Total Town money as of July 31st, 2023, is \$348,373.87. O'Donnell made a motion to accept the reports as submitted and Schmidt seconded so motion carried.

Correspondence: Chairman received a call asking when the barricades will be picked up from Nessa Lane. The road is open now but no word when they will be removed.

A supervisor received a call reporting a tree that had fallen down on to Lynn Hill Road. The tree was cut up and taken care of.

Robert Lee is offering landfill monitoring should the Town ever be interested.

A resident from Plank Hill Lane called and made an inquiry on getting a permit to light fireworks for some time in September. The Town does not have such a permit. They were referred to the County.

On Wednesday the grader should be getting the new tires put on.

Highway Superintendent Report: The Mack truck is waiting on parts. The springs in the back are bad. Creamery Road east of CTH G is getting pretty bad with holes. Downed trees from recent storms that passed through have been keeping the crew busy. Adam will be taking the older chainsaw in to Rapids Rental for servicing.

New Business:

Utility Permits: WE Energies submitted an application for a utility permit for a gas line. The work will be done in the 2600 block of Green Grove Lane. Oakdale Electrical Coop also submitted an application for electrical work being done in the 5300 block of Batterman Road. Schmidt made a motion to approve the permits as presented. O'Donnell seconded the motion and the motion carried.

Patrol Truck: Moody called on a patrol truck that was listed in the classifieds of the WTA magazine. The Town of Alto is selling a 2008 Sterling single axle plow truck with a wing, 51,239 miles and a Cummins motor. They are asking \$45,000. Moody, Adam and Brian will be going to look at it tomorrow morning.

Town Attorney: A contract was presented from Attorney Nicholas Flanagan. He charges \$120/hour and is relatively close for mileage purposes. He also represents the Towns of Saratoga and Grand Rapids. He is willing to review the Town's ordinances. O'Donnell made a motion to accept Attorney Flanagan's contract. Schmidt seconded the motion; the motion carried and the contract was signed and witnessed. The contract will be scanned and forwarded to Attorney Flanagan for his signature.

Old Business:

Community Center Bathroom: A used handicap accessible portable toilet is on its way. The Town will be invoiced by Crockett Septic. It will need roof work and anchoring prior to winter. The Town will pour a small slab of concrete for it to sit on. This will not only look better but will help with keeping critters out as well. The roof structure may even be able to be worked into the concrete slab for more stability.

Nuisance Ordinance Violations: The lot that used to be home to Hank's Auto yard has been cleaned up really well. It looks nice. One property on CTH GG has also been picked up but the other property seems to have gotten worse. The residence on Kimball Avenue no longer has a fire number. Emergency Management has redacted it. Jeff Brewbaker has referred the matter over to Corporation Counsel and the Town's new attorney will also be apprised of the matter.

Public input: A question was raised about having a noise ordinance. It may be possible that this could be included in the nuisance ordinance. The Town would like to see what suggestions Attorney Flanagan has after having a chance to review the nuisance ordinance.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, September 11th, 2023, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

Adjourn: Being there was no other business to conduct, O'Donnell made a motion to adjourn the meeting at 7:06p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk