

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

Date: January 9th, 2023

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:00p.m. The pledge of allegiance was recited by all present to begin the meeting.

Meeting Certification: This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt, Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Brian Krotzman. There were also six people present from the public.

Approval of minutes from December 12th, 2022, Town Board Meeting and January 2nd, 2023, Caucus meeting minutes: Clerk presented all the minutes from the two meetings that were held since the last regular monthly Town meeting took place. The minutes of the December regular monthly Town meeting and the January caucus meeting all looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Review correspondence
- New business:
 - Discuss zoning change request made by N. Heinrich
 - Act on adjusting the mileage reimbursement rate used by the Town
 - Review costs associated with replacing bathroom facility at the Community Center
 - Update on website charges
- Old business:
 - Final arrangements for WTA meeting in January
- Public input
- Adjourn

Motion was made by Schmidt and seconded by O'Donnell to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of December were \$42,273.60 with total revenues being \$69.82.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of December 31st, 2022, is \$203,984.05.

Schmidt made a motion to accept the reports as delivered. O'Donnell seconded said motion. Motion carried.

Correspondence: The Treasurer received a thank you card from Harvey Woods for the Christmas gift card to the Piggly Wiggly.

The Clerk received a fire call report. It reported on a one car accident the Nekoosa Fire Department responded to at the intersection of Plank Hill Lane and County Road AA. P. Baumgart didn't realize the roads were as slippery as they were and could not maneuver the curve. Baumgart received some head trauma but refused transport. The Board agreed to follow the ordinance and have the clerk bill Baumgart the \$500 allowed.

Chairman Moody summarized information he received from the Wood County Highway Department on a local road forum they are hosting on February 23rd, 2023. The forum is going to be held at the Richfield Town Hall from 9:00a.m. until 2p.m.

New Business:

Zoning Change: The Board discussed several different questions that have come up since listening to N. Heinrich's presentation for a proposed camp ground. Another concern is the possibility of some campers using their sights as Air BnB's. Another question was raised regarding classifications of the camping units themselves. The units would have to stay under 40 feet in length. In addition to unanswered questions, the Town would have to put together a Zoning Committee. The Board discussed possible members for a Zoning Committee. A Zoning Committee of Cary Smith, Jerry Czappa, and Pat Martinson was put together. All Zoning Committee members were present and agreed to serve in that capacity. Compensation will be discussed at a future meeting. Moody will contact N. Heinrich and ask him to attend the February Board meeting to answer questions and give a status update.

Mileage Reimbursement Rate: The current mileage rate the Town is using is at \$0.55/mile. The federal government mileage reimbursement rate is currently at \$0.655. The Board agreed to adjust the Town's mileage rate to that of the federal government. It was also agreed that the Town would review the current mileage reimbursement rate in January of each subsequent year, and adjust it to be in line with what the federal government is using.

Community Center Bathroom: Moody received a quote from Crocket Septic for \$2,500 to \$3,000 to purchase a new porta potty for the Community Center. They had no used units for sale. To rent a unit would cost the Town approximately \$250/month. The Board agreed to shop around and get more estimates from other suppliers. The outhouse that is there needs to be removed as it is leaning quite heavily.

Website Charges: The Town's subscription to godaddy is good through 2026. The Town's web site designer (Marty) is able to do something with available software to limit the amount of spam emails the Board receives. Marty may attend an upcoming Board meeting via Zoom to explain what exactly is available. The Town's subscription to Weebly is up for renewal. O'Donnell paid for it before using his credit card. Schmidt made a motion to pay the Weebly renewal. O'Donnell seconded the motion and the motion carried. O'Donnell will check to see if Weebly can invoice the Town, and if not, will cover the cost once again with his credit card and submit the expense for reimbursement.

Old Business:

WTA District Meeting Final Touches: The food list has been sent to Lori and Friends catering. Our speaker from the Wood County Health Department is all lined up. The agenda has been put out by the Wisconsin Towns Association. Attendants will eat at 6:30p.m. and the meeting will begin at 7p.m.

Public input: S. Scofield asked the Town to consider putting up a car port to be able to store the Chevy pickup under. The Town is willing to consider estimates for car ports.

S. Scofield also asked if it would be possible to add at least two inches of gravel to Batterman Road? In his opinion, the road will need more gravel once things start to thaw in the spring.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, February 13th, 2023, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

Adjourn: Being no other business to conduct, O'Donnell made a motion to adjourn the meeting at 7:19p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk