

TOWN OF PORT EDWARDS  
MONTHLY BOARD MEETING MINUTES

**Date:** March 13<sup>th</sup>, 2023

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:05p.m. The pledge of allegiance was recited by all present to begin the meeting.

**Meeting Certification:** This meeting has been properly posted (on the Town's three posting boards, and on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt, Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, and Road Superintendent Brian Krotzman. There were also ten people present from the public.

**Approval of minutes from February 13<sup>th</sup>, 2023, Town Board Meeting:** Clerk presented the minutes from the February regular monthly meeting. The minutes of the February meeting looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Road Superintendent report
- Review correspondence
- New business:
  - Decide on changes to certain Town ordinances
  - Appoint chairperson to the Zoning Committee
  - Establish compensation for Zoning Committee
  - Hear zoning change request
- Old business:
  - Update on pricing options for Community Center bathroom
  - Act on Bollig Estates certified survey map
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of March were \$34,613.08 with total revenues being \$1,682.71.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of March 31<sup>st</sup>, 2023, is \$398,209.19.

Schmidt made a motion to accept the reports as delivered. O'Donnell seconded said motion. Motion carried.

**Correspondence:** Clerk received a utility permit application from Charter. Everything was in order so O'Donnell made a motion to grant the utility permit. Schmidt seconded the motion and the motion carried.

The Clerk also received a letter informing the Board that the City of Nekoosa is having a public hearing for their updated comprehensive plan. The meeting will be held on April 11<sup>th</sup>, 2023, at 7p.m.

Chairman has quotes for garage doors. By doing a little remodeling to the shop we could park the Chevy pickup inside. The estimates all hover around \$6,000. A header would have to be put in. Schmidt will talk to Goodwin Construction, Jaime Williams, and Rich Builders about the installation of the header.

**Highway Superintendent Report:** We have seen 15 plowing days since January 1<sup>st</sup> of this year. Weight restrictions are going up tomorrow. New blades have been put on the Chevy pickup. The yard light at the Community Center was changed. Due to a resident plowing snow into the right of way, Krotzman ended up breaking the arm of the blade off on the patrol truck. Krotzman gave a friendly reminder to avoid that practice.

### **New Business:**

**Ordinances:** The Town Zoning ordinance needs some minor updating to its definitions and a new Town Road Specifications ordinance needs to be drafted. The Clerk will prepare for next month's meeting.

**Zoning Committee Chairperson:** After some discussion, it was decided Dan Matthews would be the Zoning Committee Chairperson and Duane Arendt would act as an alternate.

**Zoning Committee Compensation:** The Board agreed the Zoning Committee would get the same compensation for meetings and mileage as the Town Board gets. Meetings will be paid at \$50/meeting and mileage will be reimbursed at \$0.655.

**Zoning Change:** Mr. Heinrich explained he wanted to be zoned commercial so he could have more than 3 employees for his stump grinding business on County Highway AA. A commercial zoning isn't needed for this reason. At the present moment, Mr. Heinrich is looking to get the 7 acres on the south side of County Highway AA rezoned. The information was forwarded to the Zoning Committee and Mr. Heinrich was referred to them.

### **Old Business:**

**Community Center Bathroom:** Tabled until the April meeting.

**Bolig CSM:** The Board reviewed the proposed Bolig certified survey map. This is for a subdivision on County Highway G, just south of County Highway AA. If the road is not blacktopped, then the County will consider the parcels in the back of the subdivision to be land locked. The driveway access will be a P shape now instead of a U. There will be only one access point to County Highway G. The road will be built to Wood County Road specifications. The Town Board had more discussion. Schmidt made a motion that the Town will take ownership of this new road once it's put in with the Town requesting recycled asphalt be put down over gravel. O'Donnell seconded this motion. Motion passed.

**Public input:** The question was asked if the Town is going to go ahead with the quote for the paint job touch up work on the Chevy pickup truck. The Town plans to discuss that more at April's meeting when the garage door and header work are talked about.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Monday, April 10<sup>th</sup>, 2023, and will commence immediately upon the conclusion of the public hearing for the conditional use permit applications the Town has received. The meeting will be conducted at the Port Edwards Town Hall. The public hearing is set to begin at 5:30p.m. in the Town Hall also.

**Adjourn:** Being no other business to conduct, O'Donnell made a motion to adjourn the meeting at 7:30p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,  
Michelle Sorenson, Clerk