

TOWN OF PORT EDWARDS MONTHLY BOARD MEETING MINUTES

Date: May 8th, 2023

Call to Order: Chairman Randy Moody called the Town Board Meeting to order at 6:00p.m. The pledge of allegiance was recited by all present to begin the meeting.

Meeting Certification: This meeting has been properly posted (on the Town Hall door) as well as published on our website to notify the public of date, place, time, and agenda.

Attendance: Chairman Randy Moody, Supervisors Tim Schmidt, Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson. There were also four people present from the public.

Approval of minutes from April 10th, 2023, Town Board Meeting: Clerk presented the minutes from the April regular monthly meeting. The minutes of the April meeting looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

Agenda:

- Approve the agenda

- Approve previous meetings' minutes

- Approve payment of bills

- Treasurer and Clerk's monthly reports

- Set date for next month's board meeting

- Road Superintendent report

- Review correspondence

- New business:

 - Review Town insurance coverage with Rural Insurance

 - Examine costs associated with the annual recycling event and adjust as needed

 - Make a plan to purchase grader tires

 - Act on purchasing gravel

- Old business:

 - Update on pricing options for Community Center bathroom

- Enter closed session

- Reconvene into open session

- Public input

- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

Bills: O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of April were \$43,775.47 with total revenues being \$42,201.69.

Treasurer and Clerk Financial Reports: The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of April 30th, 2023, is \$396,635.41. Schmidt made a motion to accept the reports as delivered. O'Donnell seconded said motion. Motion carried.

Correspondence: Schmidt received notice that NCWRPC will again be doing our road rating this year. They are continuing to provide this service free of charge.

Moody reported that contact was made with the Board regarding a couple of different animal pickups that took place over the past month.

Highway Superintendent Report: The highway superintendent was unable to attend tonight's meeting so his report will be made next month.

New Business:

Insurance Coverage: The Town's insurance agent, Joe Grant, was unable to attend the Board meeting. The Board agreed that our coverage should be accurate. Nothing needs to be added or removed.

Annual Recycling Costs: Topic was tabled until next month's meeting when more of the numbers would be in from this year's collection.

Grader Tires: Moody passed out a compilation of grader tire quotes from Schierl Tire, Pumps Tire both from Wisconsin Rapids, and Napralla Tire from Montello. Radial type tires would last us longer. The grader currently has bias tires on it. After discussing the prices further, the Board elected to go with Galaxy L3 radial tires from Napralla Tire in Montello. Schmidt made a motion to purchase six Galaxy L3 radial tires from Napralla at a cost of \$8,210.00. O'Donnell seconded the motion and the motion carried.

Purchasing Gravel: This purchase will be tabled until next month's meeting as Moody is still waiting for Wood County to get back to him with a quote. Moody will check on getting quotes from other places in the meantime.

Old Business:

Community Center Bathroom: This will be tabled until next month's meeting. Schmidt is waiting to see if the Ho-Chunk nation is interested in contributing to the renovation.

Enter Closed Session: O'Donnell made a motion to enter closed session. Schmidt seconded the motion and the motion carried. Closed session began at 7:00p.

Reconvene in Open Session: O'Donnell made a motion to reconvene into open session at 7:50p. Schmidt seconded the motion. All were in favor and the motion carried.

Public input: It was noted the Town is waiting on getting the new door installed in the shop because of difficulties with finding contractors.

The board has been getting contacts with concerns over accumulating garbage on various properties throughout the Township. Board will be meeting prior to Board of Review to tour the Town to make a list of properties that are in violation of the Town's nuisance ordinance. Those listed will receive a letter that will be drafted at next month's meeting.

Next Scheduled Board Meeting: The next regularly scheduled Town Board Meeting is set for Monday, June 12th, 2023, at 6 p.m. The meeting will be conducted at the Port Edwards Town Hall.

Adjourn: Being no other business to conduct, O'Donnell made a motion to adjourn the meeting at 7:53p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,
Michelle Sorenson, Clerk