

# TOWN OF PORT EDWARDS MONTHLY BOARD MEETING MINUTES

**Date:** January 8<sup>th</sup>, 2024

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00p.m. Everyone present recited the pledge of allegiance to begin the meeting.

**Meeting Certification:** This meeting has been properly posted (on the Town Hall door), as well as published on our website to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt, Jeff O'Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson. The Town highway superintendent could not make tonight's meeting. There were also three people present from the public.

**Approval of minutes from December 11<sup>th</sup>, 2023, Town Board Meeting Minutes:** Clerk presented the minutes from December's meeting. The minutes of the December regular monthly Town meeting looked accurate and acceptable. Motion was made by Schmidt and seconded by O'Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

- Approve the agenda
- Approve previous meetings' minutes
- Approve payment of bills
- Treasurer and Clerk's monthly reports
- Set date for next month's board meeting
- Review correspondence
- Highway Superintendent report
- New business:
  - Discuss Village of Port Edwards fire contract and approve if necessary
  - Review changes to the Town Utility Accommodation ordinance; pass final draft
- Old business:
- Public input
- Adjourn

Motion was made by O'Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O'Donnell made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by Schmidt and the motion carried. Total disbursements for the month of December were \$40,242.44 with total revenues being \$1,013.27.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of December 31<sup>st</sup>, 2023, is \$89,110.59. O'Donnell made a motion to accept the reports as delivered. Schmidt seconded said motion. Motion carried.

**Correspondence:** M. Wipfli wants to rent the community center. He's been referred to Adam. Chairman Moody received a timber cutting permit for L. Eglund.

Our highway crew noticed a new pole that was put up on the corner of County Road G and Wood Avenue. It holds a solar panel and a camera for the City of Nekoosa. The camera records license plates of vehicles heading into and out of town. The City of Nekoosa received a grant for three of the cameras. Our highway crew was concerned about its location should we get any snow.

The clerk received three fire call reports. One was of an electrical pole on fire that was taken care of by the electric company, another was of chimney fire, and the third was for a carbon monoxide call to a residence in the Township. The carbon monoxide call had location information so the board requested the clerk to bill the residents \$250.00. The other two calls were not able to be billed.

Ho-Chunk Gaming Nekoosa submitted an application with the appropriate fee for an additional operator license. Proof of course completion was attached. Schmidt made a motion to issue the operator license and O'Donnell seconded. Motion carried.

**Highway Superintendent Report:** The Sterling was at the County getting work done. It still has a leak but the County said it could wait until spring to be repaired.

### **New Business:**

**Port Edwards Village Fire Contract:** Clerk presented the Town board with a new draft of the Village of Port Edwards' fire contract. It was updated to include a pro rata reimbursement clause should the fire department dissolve. No other changes were necessary so the Town board decided to sign the draft copies. O'Donnell made a motion to approve the draft copy of the Village of Port Edwards' fire contract and Schmidt seconded the motion. All were in favor and the motion carried unopposed. The clerk will issue the check and return a signed draft copy to the Village.

**Town Utility Accommodation Ordinance:** Moody had made copies of the ordinance he received from the Town's attorney. It had several additional changes made from the ordinance that the board approved back in October. O'Donnell made a motion to approve the newly updated Utility Accommodation ordinance returned by Attorney Flanagan. Schmidt agreed to second the motion and the motion carried. The ordinance will be numbered 2024-1.

### **Old Business:**

There was no old business to address.

### **Public input:**

There was none.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Monday, February 12<sup>th</sup>, 2024, at 6 p.m. The meeting will be held at the Port Edwards Town Hall.

**Adjourn:** Being no other business to conduct, O'Donnell made a motion to adjourn the meeting at 6:58p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,  
Michelle Sorenson, Clerk